



## NOTICE TO PROCEED

**JAJA CELESTE E. AUSTRIA**

*Authorized Representative*

**VERSATILE SECURITY AGENCY CORPORATION**

2<sup>nd</sup> Floor, Goking Building, Sotero Daumar-J.R. Borja Streets,  
 Barangay 39, Cagayan De Oro City

Dear Ms. Austria:

The attached Letter Order having been approved, notice is hereby given to **VERSATILE SECURITY AGENCY CORPORATION** that performance on the **PROCUREMENT OF SECURITY SERVICES FOR PROCUREMENT SERVICE REGIONAL DEPOT – CAGAYAN DE ORO** under AMP-SVP No. AMP-026-23 shall commence effective on the date of receipt of this Notice:

LOT	QUANTITY	ITEM DESCRIPTION	TOTAL CONTRACT PRICE
1	1 Security Guard	Procurement of Security Services for Procurement Service Regional Depot – Cagayan de Oro	<b>P222,518.78</b>

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions provided in the Letter Order and in accordance with the Delivery Schedule as provided in the Notice to Award.

Please acknowledge receipt of this notice by signing on the space provided below.

Very truly yours,

**Signature Redacted**  
**DAVE Y. WALDERRAMA**  
*OIC-Director IV, Regional Operations Group*

Date of receipt of this Notice:

4-28-2023

Name of Authorized Representative:

JAJA CELESTE E. AUSTRIA

Signature of Authorized Representative:

**Signature Redacted**



**LETTER ORDER No. : PO23-00210**

**VERSATILE SECURITY AGENCY  
CORPORATION**

Date : April 24, 2023

2nd Floor, Goking Building,  
Sotero Daumar-J.R. Borja Streets,  
Barangay 39, Cagayan De Oro City ✓

Bidding No. : AMP-026-23 ✓

Date of Opening : March 23, 2023 ✓

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation No. \_\_\_\_\_  
dated \_\_\_\_\_ subject to the Terms and Conditions enumerated below.

ITEM	QTY	UNIT	ARTICLES/DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	1	lot	Security Service for PS Regional Depot Cagayan De Oro * PR23-0008 ✓ * For Cagayan De Oro Depot (DMD) ✓  * NOA No. INTBAC-020-23 * Resolution No. PS-BAC-23-03-10 ✓ * Project Period - Eleven (11) months ✓ * One (1) Security Guard ✓  ----- - Subject to Expanded Withholding Tax. Creditable Withholding Tax and Other Percentage Taxes Reference: RA 10963, RA 9337, Revenue Regulation Nos. 13-18, 11-18, 16-05, 14-02, 12-01 and 2-98.	222,518.78	222,518.78 ✓

Price Validity: 0 Calendar Days      Total Amount: Php 222,518.78 ✓

Place of Delivery : Zone I, National Highway Bulua, Cagayan De Oro City ✓	Delivery Instruction : Within seven (7) calendar days from receipt of the Notice to Proceed (NTP)
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Certified Correct:  
 Signature Redacted  
 Engr. NEIL CHRISTIAN DAG-UMAN  
 OIC, GSD  
 Date: 4/24/2023

FUNDS AVAILABLE    Php      222,518.78 ✓  
 Signature Redacted    APR 25 2023  
 LADY LOU'A. GIMENO  
 OIC Chief Accountant

APPROVED BY:  
 Signature Redacted  
 PHILIP JOSEPH V. VERA CRUZ  
 Director IV, Operations Group ✓  
 Date: 4/27/23

Supplier's copy received by:  
 Signature Redacted  
 JAJA CUBANEY C. AUSTRIA  
 Signature Over name in print  
 Date Received: 4-28-23